

## In Case of Emergency, Follow These Steps to Ensure Your Safety. Call 911 and Campus Security 730-4200



### Evacuation

- Stay calm. Do not rush or panic.
- Safely stop your work.
- Gather your personal belongings if safe to do so.
- Be aware of anyone with mobility issues & assist if possible or **call 911 & Security (805) 730-4200**
- Proceed to the nearest exit.
- Do not use elevators.
- Proceed to the designated meeting point.
- Wait for instructions from emergency responders.
- Do not re-enter the building until instructed to do so by emergency responders.



### Fire

#### If you discover a fire:

- Evacuate the immediate area.
- Activate the nearest fire alarm.
- **Call 911 & Security (805) 730-4200** if safe to do so.

#### If you hear a fire alarm:

- Evacuate as soon as the alarm sounds.
- Do not open doors if they are hot.
- Use stairs only. Do not use elevators.
- Proceed to the designated meeting point.
- Do not re-enter the building until instructed to do so by emergency responders.



### Criminal Activity

Immediately **call 911 and Campus Security (805) 730-4200** from a safe location if you are the victim of or witness to:

- Assault.
  - Verbal or other threat of bodily harm.
  - Suspicious activity or suspicious packages/items.
  - Crimes in progress.
  - Weapons violations.
  - Activities presenting a serious risk to the individual or others.
- Do not confront the suspect or block their exit.



### Shooting

- Leave the area as quickly as possible.
- Watch and listen for the suspect to stop shooting and reload.
- Take cover, hide or play dead if you can't escape.
- Take shelter in a secure area with:
  - At least 2 exits.
  - Doors that can be locked to prevent access.
  - Telephone.
- Turn cell phone to vibrate.
- Look for chances to escape.
- **Call 911 and Campus Security (805) 730-4200.**



### Earthquake

#### If you are inside:

- Duck, cover and hold until the shaking stops.
- Avoid windows, filing cabinets, bookcases and other heavy objects.
- Evacuate the building if told to do so by building staff or emergency responders.

#### If you are outside:

- Move away from trees, signs, buildings, electrical poles and wires.
- Protect your head with your arms.
- Proceed to the designated meeting point for your building.



### Medical Emergency

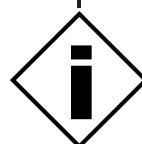
- **Call 911 and Campus Security (805) 730-4200.**

- Do not approach the patient unless it is safe to do so.
- Send someone to meet and direct emergency responders.
- Do not move the patient unless it is absolutely necessary.
- Do not take seriously ill or injured persons to the College's Health & Wellness Office.
- Provide first aid if trained and if it is safe to do so.



### Hazardous Materials Spill

- Evacuate the affected area.
- **Call 911 and Campus Security (805) 730-4200.**
- Provide the dispatcher information on the material type, quantity and specific location of the spill.
- Stay in a safe location to provide information to emergency responders.



### Additional Information

**Your Safety Marshal for this area is:**

\_\_\_\_\_

**Located at room:**

\_\_\_\_\_

Please report any hazards or safety concerns to your Safety Marshal or **Campus Security at x2400 or (805) 730-4200.**

For further safety information please visit the Campus Security website, [www.sbccc.edu/security](http://www.sbccc.edu/security).

For Santa Barbara County emergency information please visit [www.211sbcounty.org](http://www.211sbcounty.org) (Emergency/Disaster Bulletins).